



**Surrey Heath Borough Council**  
Surrey Heath House  
Knoll Road  
Camberley  
Surrey GU15 3HD  
Telephone: (01276) 707100  
Facsimile: (01276) 707177  
DX: 32722 Camberley  
Web Site: [www.surreyheath.gov.uk](http://www.surreyheath.gov.uk)

**Division:** Corporate  
**Please ask for:** Katharine Simpson  
**Direct Tel:** 01276 707157  
**E-Mail:** [democratic.services@surreyheath.gov.uk](mailto:democratic.services@surreyheath.gov.uk)

Monday, 28 February 2022

To: The Members of the **PERFORMANCE AND FINANCE SCRUTINY COMMITTEE**  
(Councillors: Sashi Mylvaganam (Chairman), Valerie White (Vice Chairman),  
Graham Alleway, Stuart Black, Vivienne Chapman, Sarah Jane Croke, Paul Deach,  
Sharon Galliford, Edward Hawkins, Darryl Ratiram, Morgan Rise, Graham Tapper and  
Victoria Wheeler)

Dear Councillor,

A meeting of the **PERFORMANCE AND FINANCE SCRUTINY COMMITTEE** will be held at  
Council Chamber, Surrey Heath House, Knoll Road, Camberley, GU15 3HD on Wednesday,  
9 March 2022 at 7.00 pm. The agenda will be set out as below.

Please note that this meeting will be recorded.

Yours sincerely

Damian Roberts

Chief Executive

---

## AGENDA

	<b>Pages</b>
<b>6 Quarter 3 (October to December 2021) Finance Reports</b>	<b>3 - 6</b>
To receive reports setting out the financial position of the Council at the end of the third quarter (October to December 2021) of the 2021/22 financial year.	

This page is intentionally left blank

**Surrey Heath Borough Council**  
**Performance and Finance Scrutiny Committee**  
**9 March 2022**

---

**Capital Programme 2021/22**  
**Monitoring Report – Quarter 3**

<b>Portfolio Holder:</b>	Councillor Robin Perry - Finance
<b>Date Portfolio Holder signed off:</b>	1 March 2022
<b>Strategic Director:</b>	Bob Watson
<b>Report Author:</b>	Bob Watson
<b>Key Decision:</b>	yes
<b>Wards Affected:</b>	<b>All</b>

---

### **Summary and purpose**

To note the expenditure on the approved capital programme for the current financial year (2021/22) up to Quarter 3 ending on 31 December 2021 and to inform the Executive of the end of year forecast.

### **Recommendation**

The Committee is advised to RESOLVE that they:

- (i) note the spend on the capital programme for the period 1<sup>st</sup> April to 31<sup>st</sup> December 2021 and the end of year forecast.
- (ii) make comments and recommendations as necessary from this Committee to the Council's Executive at their meeting on Tuesday 15 March 2022.

## **1. Background and Supporting Information**

- 1.1 This capital monitoring report is a new report for 21/22 and it allows Members to gain a more detailed understanding of the spend associated with the various projects included within the 21/22 capital programme.
- 1.2 The actual spend to the 31<sup>st</sup> December is £3.812 million which is 27.18% of the total programme of £14.024 million. The year end forecast outturn is £5.034 million which is 35.90% of the programme. These are detailed in Appendix 1
- 1.3 This report is in conjunction with the work that the capital monitoring programme board are currently completing in ensuring that projects are

properly scoped, costed and delivered as per the original business case, the project specification and any that project delays and/or cost overruns are notified at the earliest opportunity.

- 1.4 A number of projects may have to be rephased to 22/23 due to planned delays in delivery of the programme during the year. The value of these projects is £8.499 million.

## **2. Reasons for Recommendation**

- 2.1 It is imperative for strong financial management that the capital programme budgets are reviewed regularly and reported on a quarterly basis to Performance and Finance Scrutiny Committee and the Executive.

## **3. Proposal and Alternative Options**

- 3.1 The Committee is asked to note the report on the 21/22 Capital Programme spend for the period 1st April to 31st December.
- 3.2 The Committee could make observations, comments and recommendations for Executive to consider at their meeting on 15 March 2022.

## **4. Contribution to the Council's Five Year Strategy**

- 4.1 The capital agreed at Council is aligned to and supports the approved five-year strategy.

## **5. Resource Implications**

- 5.1 The capital programme was approved at Council in February 2021 and the resource implications are within that report.

## **6. Section 151 Officer Comments:**

- 6.1 There are several projects that may be rephased into the 22/23 programme due to expanding budget profiles to match the four-year medium term strategy and the value of these projects are £8.499 million.
- 6.2 The Appendix 1 report is based on the current programme as agreed at Council in February 2021; a review of the current year programme has been directed by the Executive and this will be reflected in the end-of-year outturn report along with any reprofiling.

## **7. Legal and Governance Issues**

- 7.1 The capital programme is monitored monthly and reported to CMT, Executive and Performance and Finance Scrutiny Committee quarterly.

## **8. Monitoring Officer Comments:**

- 8.1 The Committee's terms of reference includes the function to monitor, review and to report to the Leader/ Executive in relation to the performance of the Council's services.

## **9. Other Considerations and Impacts**

### **Environment and Climate Change**

- 9.1 Details of these are in the individual programme bids

### **Equalities and Human Rights**

- 9.2 Details of these are in the individual programme bids

### **Risk Management**

- 9.3 Regular financial monitoring enables risks to be highlighted at an early stage so that mitigating actions can be taken.

### **Community Engagement**

- 9.4 Where necessary engagement will be taken through individual projects.

## Appendices

1. Capital Programme Monitoring Q3

	B/Fwd From 2020.21	Approved Bids 2021.22	Total 2021.22 Programme	Current Spend & Commitments	Funds Available	Forecast	Proposed Re-Phasing into 2022/23
	£'000	£'000	£'000	£'000	£'000	£'000	£'000
<b>Investment and Development</b>							
1 Public Realm Works	0	754	754	422	332	422	332
2 Cambridge Square Refurbishment	0	1,460	1,460	48	1,412	48	1,412
3 Camberley High Street Trees	0	90	90	34	56	50	0
<b>Sub Total</b>	<b>0</b>	<b>2,304</b>	<b>2,304</b>	<b>504</b>	<b>1,800</b>	<b>520</b>	<b>1,744</b>
<b>Legal</b>							
4 Property Acquisition Strategy	2,343	0	2,343	0	2,343	0	2,343
5 London Rd Block	3,128	630	3,758	160	3,597	160	3,597
6 Theta	81	0	81	0	81	85	0
7 Ashwood House (Market Hall)	300	-300	0	0	0	0	0
8 Theta (2nd Floor)	49	0	49	0	49	51	0
9 Boiler @ Hudson House, Albany Park	25	0	25	0	25	0	25
<b>Sub Total</b>	<b>5,926</b>	<b>330</b>	<b>6,256</b>	<b>160</b>	<b>6,096</b>	<b>296</b>	<b>5,966</b>
<b>Transformation</b>							
10 SHORE	10	-10	0	0	0	0	0
11 Elections - Equipment	0	25	25	0	25	25	0
12 XCAM360 Imagery Service	0	13	13	13	0	13	0
13 Upgrading of Facilities in Council Chamber	0	100	100	100	0	100	0
14 Door Access System Upgrade	0	91	91	0	91	0	91
<b>Sub Total</b>	<b>10</b>	<b>219</b>	<b>229</b>	<b>113</b>	<b>116</b>	<b>138</b>	<b>91</b>
<b>Business</b>							
15 Main Square Car Park Refurbishments	42	0	42	0	42	0	0
16 Frimley Lodge Car Park - Capacity Increase	0	105	105	0	105	0	0
17 Theatre Frontage & Lighting Upgrade	120	75	195	220	-25	220	0
18 Lightwater CP Visitors Centre	6	0	6	0	6	0	0
19 Deanside DR Woods Play Area	19	0	19	0	19	10	0
20 Mytchett Skate Park	54	0	54	0	54	54	0
21 Board Sites	7	0	7	0	6	7	0
22 Chobham Rd Play Area	20	50	70	70	0	70	0
23 Frimley Lodge Play Area	0	28	28	28	0	28	0
24 London Rd Rec Play Area	77	0	77	77	0	77	0
25 Whitmoor Rd	25	0	25	0	25	0	25
26 Watchetts Recreation Ground Tennis & Netball	134	0	134	0	134	0	134
27 CCTV Equipment	0	7	7	5	2	4,811	0
28 Camberley Bowls Club	0	45	45	0	45	0	45
29 Arena	2,219	0	2,219	1,932	287	1932	0
30 Green Spaces - Increased Security Measures	166	0	166	4	162	74	0
31 Orchard Way Playground	0	70	70	70	0	70	0
<b>Sub Total</b>	<b>2,889</b>	<b>380</b>	<b>3,269</b>	<b>2,406</b>	<b>863</b>	<b>2,546</b>	<b>204</b>
<b>Community</b>							
32 Community Bus	40	0	40	41	-1	41	0
33 Travellers' Sites - Contribution	0	127	127	0	127	0	127
<b>Sub Total</b>	<b>40</b>	<b>127</b>	<b>167</b>	<b>41</b>	<b>126</b>	<b>41</b>	<b>127</b>
<b>Regulatory</b>							
34 Renovation Grants	755	780	1,535	969	566	1220	315
35 Openspace Works	2	0	2	0	2	0	0
36 Drainage Works	60	0	60	7	53	7	53
37 128 London Rd (Connaught Court)	50	0	50	93	-44	93	0
38 151 Gordon Avenue (Night Stop)	0	152	152	174	-22	174	0
<b>Sub Total</b>	<b>867</b>	<b>932</b>	<b>1,799</b>	<b>1,244</b>	<b>555</b>	<b>1,495</b>	<b>368</b>
<b>GRAND TOTAL OF ALL SCHEMES</b>	<b>9,732</b>	<b>4,292</b>	<b>14,024</b>	<b>4,467</b>	<b>9,556</b>	<b>5,036</b>	<b>8,499</b>